



UNIVERSITY of ALASKA SOUTHEAST

Creating a UA Log-in to access the UAS Rec Center

You will begin at the UAOnline website at <https://www.alaska.edu/uaonline/>. Click on the “Just Take a Class” tab.

UNIVERSITY of ALASKA UAOnline Services - LRGP

UAOnline Services

Campuses Current Students Future Students Employees **Just Take a Class**

➔ Login to UAOnline LRGP

Need Help? Online Services Announcements

- UAOnline Help
- UA Username & Password Setup
- Help: I forgot my username/password
- Update Your UA Password

Students* are required to complete Title IX:

This will open a drop down, click on the dropdown that says “Apply as a Non-Degree Seeking Student (this includes high school students)”

You will be directed to choose a UA School (UAA, UAF, or UAS). Click on “Enter”

HELP LOG OUT to Help Protect Your Personal Information

Take a Class

The University of Alaska welcomes anyone to take classes solely for purposes of personal interest, recreation, professional or workforce development.

Select the "Enter" link for the University you wish to attend and follow the instructions presented there to apply as a "Non Degree-Seeking" student. There is no application fee associated with submitting a "Non-Degree" application. Individuals applying as "Non-Degree" are not eligible for financial aid.

Once the application is processed you may proceed with registration.

UAA University of Alaska Anchorage ENTER

UAF University of Alaska Fairbanks ENTER

UAS University of Alaska Southeast ENTER

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On the Admissions Login, you will choose Option 2. Click on [New Student](#).

UACOMMUTE GROUP

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Admissions Login

Please select 1 of 3 admission pathways below:

- You have attended a University of Alaska (UA) Campus.**
 - * Go to [Current/Prior Student](#) to apply for admission in the secured area.
 - + Enter your UA Username & UA Password, then click 'Login'
 - + Select 'Student Services'
 - + Click on 'Admissions'
 - + Follow directions and complete application
- You are applying for the first time to a University of Alaska (UA) Campus.**
 - * Go to [New Student](#) to apply for admission.
 - + Create 'Login ID' & 'PIN', then click 'Login'
 - + Choose 'Campus' and 'Application Type'
 - + Select 'Continue' and complete application
- You are a new student returning to complete an application or review your admission progress.**
 - * Enter your original 'Login ID' and 'PIN' [below](#), then click 'Login'
 - + Select your 'Application in Progress' and finish application

Login ID:
PIN:

Login [First time user account creation](#)

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Create a Login ID and PIN. And click "Login".

Once you are logged in, choose UAS "APPLY AS NON DEGREE SEEKING"

Personal Information Student Services & Account Information Financial Aid Employee Finance

SITE MAP | HELP LOG OUT to Help Protect Your Personal Information

Where would you like to study?

University of Alaska
Anchorage

APPLY AS DEGREE-SEEKING

APPLY AS NON-DEGREE-SEEKING

APPLY AS SECONDARY STUDENT

University of Alaska
Fairbanks

APPLY AS DEGREE-SEEKING

APPLY AS NON-DEGREE-SEEKING

APPLY AS SECONDARY STUDENT

University of Alaska
Southeast

APPLY AS DEGREE-SEEKING

APPLY AS NON-DEGREE-SEEKING

APPLY AS SECONDARY STUDENT

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You will now be ready to start the application.

Select "University of Alaska Southeast" under Campus and Option 1 "Non-Degree Seeking" under Application Type.

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SITE MAP | HELP LOG OUT to Help Protect Your Personal Information

Select an Application Type

Welcome and thank you for your interest in the University of Alaska.

To Apply for Admission:

1. Choose a campus
2. Then click on the application type
3. Then click **Continue** in the lower right corner

If you are a Returning/Continuing Student:

- Submit a new application **only** if you want to earn more than one degree, or have been instructed to do so by your [Admissions Office](#), as you may not need to apply again.
- Use a Change of Major form if you are already in a degree program. Contact your campus or [check their website](#) for more information.
- Applying multiple times will not ensure immediate access to registration.
- Contact your [Admissions Office](#) if you are not sure whether you need to submit an application.

Campus:

- University of Alaska Anchorage
- University of Alaska Fairbanks
- University of Alaska Southeast
- Kenai Peninsula College
- Kodiak College
- Mat-Su College
- Prince William Sound College

Application Type:

1. Non-Degree Seeking
2. Secondary Student

Details:

Students who are taking classes solely for the purpose of:

- recreation,
- personal interest or
- professional development.

These students are not eligible for financial aid.

Continue

[Return to Application Menu](#)

Please read all of the information on this page carefully. Continue.

Choose the term from the drop down menu and enter your full legal name.

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SITE MAP | HELP LOG OUT to Help Protect Your Personal Information

Apply for Admissions

Select the term you want to apply for and then enter your full legal name. When you're finished, click **Fill Out Application** to continue.

* - indicates a required field.

Application Type: 1. Non-Degree Seeking

Admission Term: * Select...

First Name: * Ima

Middle Name: New

Last Name: * Student

Fill Out Application

[Return to Application Menu](#)

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Click "Fill Out Application"

You will complete each section of the Application Checklist. To begin, click on "Name".

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Application Checklist

This is a checklist of your application sections. When you have completed each section, a checkmark will appear by that section. When you have completed all the sections, click **Application is Complete** to submit your application for processing.

If you are not able to complete your application at this time, you may select **Finish Later** and return to your application at another time. Incomplete applications will be removed from the website after 21 days.

[Name](#) [Contact Information](#)
[Current Mailing Address/Phone](#) [Planned Course of Study](#)
[Personal Information](#) [Agreement](#)

Application is Complete Finish Later

[Email the Registrar](#)

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Verify that your full legal name is entered correctly. List any previous names.

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Name (Checklist item 1 of 6)

Enter your Full Legal Name Information. When you're finished, click **Continue** to navigate to the next section.

* - Indicates a required field.

First Name:
Middle Name:
Last Name:
Suffix:
Previous Last Name:
Please list all previous names.

Checklist Continue Finish Later

[Return to Checklist without saving changes](#)

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You have the option to return to the application checklist, continue to fill out the application, or save the application to complete at a later date. You will need the Login and PIN you created to reenter and complete your application.

When you have completed all sections of the application, you will click “Application is Complete”

You will then see the Signature Page. **Read this information carefully.**

Thank you for choosing the University of Alaska Southeast. Your Non-Degree seeking application has been received.

We need to verify the information you have provided to ensure your student record is correctly identified.

Our staff will review your application and may contact you if necessary.

To claim your University of Alaska credentials (username and student ID) and to update your password go to [ELMO](#) and select Option 3. If not immediately available, try again in 1-3 business days.

Follow up on your residency status [Residency for Tuition Purposes](#).

Questions? Please contact us at uas.registrar@alaska.edu Thank you for your interest in UAS!

[Return to Application Menu](#)

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